

**BOARD OF COOPERATIVE EDUCATIONAL
SERVICES SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS**

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on April 13, 2022 at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President
John Abbott
Cindy Dawson
Kathleen Dillon

Gerald Maar
Michael May – Remote
Heather Pyke

Absent:

R. Charles Phillips, Vice-President, Mark Porter

Staff Present:

Jo Anne Antonacci
Karen Brown
Steve Dawe
Ian Hildreth
Kelly Mutschler

Marijo Pearson
Steve Roland
Dr. Michelle Ryan
Thomas Schulte

1. Call the Meeting to Order

The meeting was called to order by President Dennis Laba at 6:00 p.m.

2. Pledge of Allegiance

3. Agenda Modifications - there were no agenda modifications

4. Public Hearing – Code of Conduct. No comments were made.

5. Approval of Minutes

Resolved: To Approve the Minutes of the March 16, 2022, Regular Meeting Minutes as presented.

Moved by J. Abbott, seconded by G. Maar; passed unanimously

6. Public Interaction – There was no public interaction.

7. Financial Reports

Resolved: To Accept the Treasurer’s Report and WinCap Report and Contractor’s report as presented

Moved by J. Abbott, seconded by G. Maar; passed unanimously

Steve Roland reviewed the Contractor Report and the Extra Classroom Fund Quarterly Report. There were no questions.

8. Board Presentation – Assistant Superintendent for of Curriculum, Instruction, and Professional Development Marijo Pearson introduced Stephanie Smyka of the Office of CIPD who provided a Reading Recovery program update. The board asked questions and thanked Ms. Smyka for the presentation. Ms. Smyka left the meeting at 6:30 p.m.

9. Old Business - none

10. New Business

1. Resolved: To Approve Monroe 2-Orleans BOCES Classified Staff and Teacher Calendars for 2022-2023 School Year
Moved by J. Abbott , seconded by K, Dillon; passed unanimously
2. Resolved: To Approve 2022-2023 Board Meeting Dates
Moved by K. Dillon, seconded by H. Pyke; passed unanimously
3. Assistant Superintendent for Instructional Programs Tom Schulte reviewed highlights of the 2020-21 Report Card
4. Resolved: To Approve 2022-23 Monroe 2-Orleans BOCES Code of Conduct
Moved by K. Dillon, seconded by G. Maar; passed unanimously
5. Resolved: To Accept Donation of a Rifton Pacer Gait Trainer from Dylan Hopson
Moved by M. May, seconded by G. Maar; passed unanimously

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by J. Abbott, seconded by G. Maar; passed unanimously

12. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. COOPERATIVE FINE PAPER BID

Economy Paper Co. \$162,004.75

2. Participation in Cooperative bid with Capital Regional BOCES for Databases, Research Tools, E-Books, Automation and Media for use in School Library Systems “Dream Consortium” - FY 2022-2023

WHEREAS, A number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access

WHEREAS, The BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The BOCES named below wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for, receive competitive proposals, and award contracts on their behalf; therefore

BE IT RESOLVED, That the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED, That the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into a contracts

for the purchase of the above mentioned software and database access, and,

BE IT FURTHER RESOLVED, That the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors

3. Erie 1 Instructional Technology State Wide Licensing Agreements - FY 2021 2022 – Add on #3

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2021 – 2022 fiscal year, for 3DUX dSIGN, IDesign USA, NextWave Stem, Elemetari LLC, SAI Interactive, WhyMaker, QuaverEd, Formative, SkillStruck, Nearpod Math, Great Minds (Eureka Math), Gynzy, STEM SIMS, Be Published, Scoir, Beable Education, Imagine Learning (My Path), Educational Vistas (Degrees of Reading), Grammar Flip, Great Minds, Houghton Mifflin Harcourt (Into Reading, Into Literature), Learning A-Z, McGraw Hill (Wonders, Open Court), Reading Horizons, Renaissance Learning (Lalilo), Tools For Schools (Book Creator), Gale (Imago), Mr. Elmer, Empower U, XSel Labs, Maia Learning, Infobase Holding, EduMetrisis, Edmentum (BASE),

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

4. Erie 1 Distance Learning State Wide Licensing Agreements - FY 2021-2022 Add on #1

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2021-2022 fiscal year for My VR Spot, Kaltura,

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and record training

sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees
(1) to abide by majority decisions of the participating BOCES on quality standards;
(2) Erie 1 BOCES will negotiate contracts according to the majority recommendations;
(3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Items 12.1-5 moved by J. Abbott, seconded by G. Maar; passed unanimously.

13. Executive Officer's Report

District Superintendent Jo Anne Antonacci presented at the April 11, 2022, Board of Regents meeting on Next Gen Standards. Mrs. Antonacci gave accolades to Assistant Superintendent of Instruction, Curriculum and Professional Development Dr. Marijo Pearson, for her work as the chair of the Staff/Curriculum Development Network (S/CDN).

The SkillsUSA vendor and craft show was a huge success. The event raised over \$6,500 for the SkillsUSA Team. The event has grown over the years and the SkillsUSA team members are wonderful ambassadors for Monroe 2-Orleans BOCES. Board member Gerald Maar shared how impressed he was with the craft show and how the CTE programs directly impact his family now that his granddaughter is a student in the construction program. Board President Dennis Laba also attended the show and enjoyed the event very much.

Monroe 2-Orleans BOCES had its first post COVID recruitment day this month. The Special Education Career Day had about 20 perspective applicants. Another job fair will take place on May 23 for all BOCES open positions. We are working hard to get ESY programs staffed and have increased agency presence on Indeed and other social media platforms.

The Monroe 2-Orleans BOCES Annual Meeting on April 6, 2022 was well attended and District Superintendent Antonacci received lots of positive feedback.

14. Committee Reports

1. Labor Relations Committee – did not meet, next meeting is in 2 weeks.
2. Legislative Committee – short meeting to discuss Spring meetings with legislators.
3. Information Exchange Committee - Presentation by Laura Gustin regarding Systems Integration Team. Integrating data from different agencies to understand the social economic impacts on families, one source with all resources.

15. Upcoming Meetings/Calendar Events: The various meetings for the month were listed in the agenda.

16. Other Items – Michael May spoke highly of the CTE Computer Technology program after participating in the external program approval process this month. He was particularly impressed with the inclusion of ELA skills, specifically the use of

persuasive arguments in a technology-based program.

17. Executive Session At 7:00 p.m. a motion was made by K. Dillon to adjourn the meeting to Executive Session, to discuss collective negotiations pursuant to Article 14 of the Civil Service Law., seconded by H. Pyke; passed unanimously.

Respectfully submitted,

Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba	
John Abbott	Gerald Maar
Cindy Dawson	Michael May (remotely)
Kathleen Dillon	Heather Pyke

Staff Present

Jo Anne Antonacci	Steve Roland
Karen Brown	Michelle Ryan
Marijo Pearson	Tom Schulte

At 7:33 pm a motion was made by K. Dillon to come out of executive session, seconded by G. Maar; passed unanimously.

Be it so resolved:

That the Board approves a 3.2% salary increase for the Classified Staff for the period of July 1, 2022 – June 30, 2023.

That the Board approves a 3.2% salary increase for the 2022 – 2023 school year for those tutors who worked between 200 and 549 hours during the 2021-2022 school year.

That the Board approves the career award (longevity) for classified staff as follows, effective July 1, 2022:

After 10 years of continuous service, \$350 is awarded.

After 15 years of continuous service, \$500 is awarded.

After 20 years of continuous service, \$650 is awarded.

After 25 years of continuous service, \$800 is awarded.

Moved by J. Abbott; seconded by K. Dillon; passed unanimously

Be it so hereby resolved:

That the Board approves a payment of \$300 for Extended School Year contractual staff who achieve perfect attendance during the 2022 Extended School Year program.

That the Board approves a payment of \$1200 for Extended School Year contractual staff who are absent no more than 2 days during the 2022 Extended School Year program.

That the Board approves the payment of a \$50 recruitment incentive to BOCES contractual staff who refer a non-BOCES new hire to the 2022 Extended School Year

Program and the new hire works at least 90% of the days in the 2022 Extended School Year Program.

Moved by G. Maar, seconded by K. Dillon; passed unanimously.

18. Adjournment - At 7:42 p.m. a motion was made by J. Abbott to adjourn the meeting, seconded by K. Dillon; passed unanimously.

Respectfully submitted,

Jo Anne L. Antonacci
Clerk Pro Tem

